



Advancement Office  
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Follow these two steps to ensure successful and timely delivery of gifts of securities to Miss Hall's School\*

- 1) Notify Anne Frame at Miss Hall's School at 413-395-7061 that a transaction will occur.  
If Anne Frame is not available and you need to speak with someone immediately, please contact Joselyn Hearing at 618-354-0492 or [jhearring@misshalls.org](mailto:jhearring@misshalls.org).

- 2) Deliver free to:

DTC Agent Bank Name: State Street Bank & Trust Company  
DTC #: 0987  
Account Name: 652040 Miss Hall's School

\*\* Advisors please enter the donor's name in the notes section of the transfer \*\*

Thank you for thinking of Miss Hall's School in this generous way.

\*Please Note: Written instructions are required if your gift is to be restricted.

Mutual Funds are handled in a different manner and generally take 2-3 weeks to process. If you wish to make a gift of mutual funds, please notify Anne Frame at the phone number above, and she will advise you on the necessary steps.